

**Paws Pet Care & Wellbeing Limited**  
**Employee Details**  
**Please print clearly as this form is used to set up your payroll record!**

Full name & title (Mr, Mrs, Ms,)

\_\_\_\_\_

Preferred Name

\_\_\_\_\_

Residential Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Date of Birth \_\_\_\_\_

KiwiSaver? Yes / No      Employee % contribution:    3%    4%    8%

IRD Number \_\_\_\_\_

Tax Code \_\_\_\_\_

Bank account number \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**For Office Use Only – \*\*\* make sure above info is legible please\*\*\***

Hourly Rate \_\_\_\_\_

Dept \_\_\_\_\_

Start Date \_\_\_\_\_

Holiday Pay: Pay as you go/Accrued

Type of Contract \_\_\_\_\_  
(permanent, casual, fixed term)

Work Visa / NZ Citizen (or resident)